

Thirtieth Judicial Court of Virginia

JUDGES:

Honorable John C. Kilgore
Honorable Tammy S. McElyea
Honorable Chadwick S. Dotson
Honorable Jeffrey S. Hamilton

RETIRED JUDGES:

Honorable Ford C. Quillen
Honorable J. Robert Stump
Honorable Birg E. Sergent



Rene Lamey, Clerk
Phone: 276-346-7763
Fax: 276-346-3440

DEPUTIES:

Mary Fortner
Jean C. Kirk
Amy Snodgrass
Lisa McLaughlin
Sandra Edwards
Tammy Bledsoe

CLERK'S OFFICE OF THE CIRCUIT COURT

LEE COUNTY
P. O. BOX 326
JONESVILLE, VIRGINIA 24263

January 13, 2022

Dear SRA Subscriber,

The Pittsylvania Circuit Court was participating in piloting the new Secure Remote Access website for courts using the Supreme Court of Virginia, Office of the Executive Secretary's system. On January 26, 2022, the current SRA system will be retired.

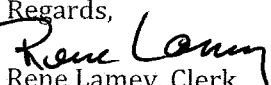
Initially for the next 30 days, you will have full access to both the new and old websites, in the event you wish to compare search results. You can also log into both the new and old sites at the same time without locking your accounts. In the coming weeks, we will be removing access to view (Lee County) images on the old site. You will still be able to compare index results and view the Unverified 'stand-alone' list on the older website. Please begin using the new system as your primary method for searching the Lee Circuit Court records ASAP.

To access the new website, please click [here](#). You will need to use your email address as the username and the temporary password **new2vacourts!** to access the site and will be prompted to create a new password.

Please feel free to contact our office at 276-346-7763 with questions, problems or suggestions.

The new web address is: <https://risweb.vacourts.gov/jsra/sra/#/home>

Regards,


Rene Lamey, Clerk

Mary Fortner, Deputy Clerk

New Secure Remote Access

<https://risweb.vacourts.gov/jsra/sra/#/home>
(Please save this to your Desktop or Favorites)

Temporary Password:

new2vacourts!

(good for 14 days only)

You will be prompted to change the password to one of your choice.

February 16, 2021

New Subscribers

New SRA

- Your **login** is your complete email address.
- Use the Temporary Password to access the New SRA. You will be prompted to change the password to one of your choice.
- The system will alert **by email** when your account is near expiration. You may renew online with a card. There is no convenience fee. It is a 2 step process. **Step 1:** Submit your renewal request to the Clerk's Office. **Step 2:** After we *approve* the request, enter your payment info.
- The system will remind you **by email** to change your password when it is near expiration, every 90 days.

NOTE: Only the authorized user may discuss the SRA account with Clerk's Office personnel. Anyone else would indicate an unauthorized user and be subject to termination of the account for breach of Agreement.

APPLICATION FOR INTERNET ACCESS TO RECORDS MANAGEMENT SYSTEM

The approval of this application is at the Clerk of the Circuit Court's discretion. By signing this application the Subscriber acknowledges and accepts the terms and conditions of the *Subscriber Agreement for Internet Access to Circuit Court Documents* as incorporated by reference herein.

SUBSCRIBER:

CORPORATE NAME: _____

INDIVIDUAL'S LAST NAME: _____

INDIVIDUAL'S FIRST NAME: _____

BUSINESS NAME: (if applicable) _____

STREET ADDRESS: _____

CITY/STATE/ZIP: _____

PHONE NUMBER: _____

EMAIL ADDRESS/SUBSCRIBER ID: _____

UNITED STATES CITIZEN: (Please circle one)

SIGNATURE: _____
I certify that the information above is true and correct.

State of _____

County of _____ to wit,

I, _____ a Notary Public/Clerk/Deputy Clerk, do hereby certify that on this ____ day of _____, 20__, the above named individual personally appeared before me and swore and acknowledged to me that the statements contained therein are true and correct.

Notary Public/Clerk/Deputy Clerk

My Commission Expires: _____

**SUBSCRIBER AGREEMENT FOR INTERNET ACCESS TO CIRCUIT
COURT DOCUMENTS**

1. TERM OF AGREEMENT

It is the intent of both parties to participate in a remote access program to commence on the day the User ID and Password are assigned and continue until terminated as provided herein.

2. SUBSCRIBER OPTIONS

The clerk provided an on-line database allowing "inquiry-only" access to the particular court's indices and/or documents.

3. DAYS AND HOURS OF OPERATION

The internet access to the Circuit Court documents may be available seven days a week, twenty-four hours a day, including all holidays, or otherwise at the discretion of the Clerk, except during periods:

- a. Of preventative and remedial maintenance
- b. Of operational issues beyond the control of the Clerk
- c. When intrusions against security are being remedied

4. FEES

The fee for the Subscriber is \$50.00 per month or \$500.00 per year. Fees are charged at the discretion of the Clerk. If a fee is charged, payment is due upon the issuance of the User ID and Password. The Clerk reserves the right to suspend or terminate service to the Subscriber if payment is not received or agreement is not complied with. All fees are subject to change.

5. SERVICES

The Clerk, deputies, employees or agents shall provide the Subscriber with "inquiry-only" access to the documents management system database (the Database).

The Clerk, deputies, employees or agents shall provide the Subscriber with documentation and limited consultation on specific problems that arise in the use of the website. The Clerk does not guarantee consultation results nor warrant or represent that all errors or problems shall be corrected.

6. SUBSCRIBER'S OBLIGATIONS

It is the responsibility of the Subscriber to purchase computer hardware and software and/or make modifications to their existing equipment that are necessary for access to the Database.

The Subscriber is responsible for ensuring that unauthorized personnel do not use the Subscriber's computer.

Information accessed from the Database is for the use of the Subscriber only.

Any known errors in the data are to be brought to the attention of the Clerk.

7. LIMITATION OF LIABILITY

The Subscriber relieves and releases the Clerk, deputies, employees or agents from liability for any and all damages resulting from interrupted service of any kind. The Subscriber further relieves and releases the County of Lee, its Board of Supervisors, officers and their deputies, employees and agents from liability for any and all damages resulting from interrupted service of any kind. The Subscriber also relieves and releases the Office of the *Executive Secretary, Supreme Court of Virginia*, employees and agents from liability for any and all damages resulting from interrupted service of any kind.

The Subscriber hereby relieves and releases and holds harmless the Clerk, the County of Lee, its Board of Supervisors, officers and their deputies, or any other misinformation accessed from this service. The Subscriber also relieves and releases the *Office of the Executive Secretary, Supreme Court of Virginia*, employees and agents from liability for any and all damages resulting from incorrect data or any other misinformation accessed from this service.

The Subscriber agrees that the Clerk, the County of Lee, its Board of Supervisors, officers and their deputies, employees or agents shall not be liable for negligence or lost profits resulting from any claim or demand against the subscriber by any other party. The Subscriber also relieves and releases the *Office of the Executive Secretary, Supreme Court of Virginia*, employees and agents from liability for any and all damages resulting from any claim or demand against the subscriber by any other party.

The information or data accessed by the Subscriber may or may not be the official government record required by law. In order to assure the accuracy of the data or information, the Subscriber should consult the official governmental record.

8. TERMINATION

Either party may terminate this agreement without cause with fifteen (15) days notice in writing to the other. Subscriber remains responsible for payment of fees, pro rata, for services rendered or obligations incurred.

This agreement may be immediately terminated by the Clerk for Subscriber's failure to provide correct or complete information on the application, failure to comply with the terms of this agreement, failure to make payments of fees or breach of agreement.

This agreement shall terminate immediately if the Commonwealth of Virginia or County of Lee fail to appropriate and continue funding for services provided under this agreement.

9. DEFINITIONS

1. "Public access" means that the public can inspect and obtain a copy of the information in a court record.

2. "Remote access" means that inspection can be made without the need to physically visit the courthouse where the court record is maintained.

3. "Subscriber" means any person authorized by the Clerk of a Circuit Court to have remote access to court documents on its website. If a business or non-profit entity, organization or association (referred to collectively as "Corporate Subscriber") wishes to become a subscriber, it shall identify each employee who will have remote access to the documents on the circuit court-controlled website and each employee shall obtain a User ID and Password from the Clerk. However, the Corporate Subscriber shall execute the Subscriber Agreement and be responsible to the circuit court for the fees and the proper use of the website pursuant to the Subscriber Agreement.

4. "Court Controlled Website for Documents" means a website or remote access system owned and operated by the Court or a public or private agent that operates the website for the Court.

10. APPLICATION

Pursuant to Section 2.2-3808.2 of the *Code of Virginia*, an application must be completed. The application must be approved by the Clerk before the User ID and Password will be issued.

I certify that I have read and understand the above agreement.

State of Virginia
County of Lee to wit,

I, _____ Clerk/Deputy Clerk/Notary Public, do hereby certify that on this ____ day of _____, 20____, the above named individual personally appeared before me and swore and acknowledged to me that the statements contained therein are true and correct.

Clerk/Deputy Clerk/Notary Public

My Commission Expires: _____